

# EARTHWORKS FOREMAN



March 1, 2022

Version: 001

**JOB TITLE:** Earthworks Foreman  
**DEPARTMENT:** Earthworks  
**LOCATION:** Sherwood Park  
**POSITION TYPE:** Permanent Full-Time

## JOB DESCRIPTION:

---

### SUMMARY:

The Earthworks Foreman reports to the Manager of the Earthworks Division and is responsible for overseeing the day-to-day operations of jobs within TerraPro's Earthworks Division specifically resource planning, organization and execution of all operational projects with a focus on people development, HSE initiatives, compliance and cost control.

### EXPERIENCE:

- Construction and excavation: 5 years (preferred)
- Earthworks Construction and Excavation Foreman: 5 years (preferred)
- Earthworks Project Management: 2 years (preferred)

### ROLE AND RESPONSIBILITIES:

- Oversees Field Operations onsite and actively participates in the successful execution of various Earthworks Projects.
- Monitors performance and compliance, including schedule, cost, equipment, people, materials and HSE initiatives
- Maintains liaison with Sales, Earthworks Departmental Management and Dispatch to ensure work complies with specifications and schedule
- Takes an active role in monitoring performance
- Build partnerships and relationships with clients and other stakeholders.

### QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Strong ability to build professional relationships
- Proven mentoring and leadership development skills
- Ability to work within tight deadlines and thrive under pressure
- Previous estimating experience is an asset
- Strong computer skills in MS Office
- Strong attention to detail and possesses a solid work ethic
- Effective leading and managing teams while overseeing project progression.
- Superior communication (verbal and written), planning and organization skills
- Strong Equipment Operation experience required (Track hoe, Dozer, Excavator etc.)

### THE ORGANIZATION

TerraPro is proud to be one of Canada's best managed companies with the aim to be the leading provider of off-road terrain-related environmental products and services in Western and Eastern Canada. It employs over 100 employees in the provinces of British Columbia, Alberta, Saskatchewan and Ontario, with Sherwood Park as its head office.

TerraPro's purpose is to help people access meaningful and fulfilled lives. That purpose extends into the vision for our Indigenous Inclusion Program. We are committed to working with Indigenous Peoples and communities who have an interest in our business and the needs of our clients and to whom we can provide employment or training, from whom we can procure goods and services, or with whom we can build partnerships to support the fulfillment of our vision.

### **TERRAPRO'S VALUES**

We are a group of innovators, leaders and problem-solvers working to create win-wins for our colleagues, clients, partners and communities.

We're a team: We win together. We share our successes, failures, experiences and knowledge. It makes us all stronger.

We're caring: We put people first. We seek connections, nurture relationships and help communities.

We're creative: We work smarter. We look in other places, ask difference questions, and try new things. We lead the way forward.

We're growing: We strive for improvement and don't stop at "good." We chase down more knowledge and success.

**To apply, please email your resume to [hr@terraproinc.com](mailto:hr@terraproinc.com) with the subject Earthworks Foreman.**